



VICTORIA SOCCER CLUB

YOUTH SOCCER PROTOCOLS

2019

GENERAL

Victoria Soccer Club (the Club) requires monthly reports from the Head Coach for distribution to the Board Members at their monthly meetings. President will advise when meetings will be held.

The Head Coach to provide a schedule of practice times and technical sessions for all the youth teams to the Board at the beginning of each season (Indoor and Outdoor).

EQUIPMENT

All teams will receive the equipment they require (see equipment inventory sheet, Form VSC 06/18)); they need to provide an accounting of what they currently have before more equipment will be issued. The equipment inventory sheet must be completed, and the deposit given prior to the equipment being issued.

All teams will receive new tech shirts in the in the spring and any new-to-Victoria players in the fall will also receive tech shirts. Cost of the tech shirts must be approved by the Board prior to purchase (current cost is not to exceed \$16 plus GST).

All teams, U12 and under, will be provided with one (1) set of Home and Away player jerseys upon payment of a \$100 deposit per player, of which \$75 is refundable upon return of the uniforms, in good condition, at the end of each season. Uniform Sign-Out Sheet (Form VSC 16/18) must be completed.

All new-to-Victoria head coaches will receive a track suit (current cost is \$107 plus GST). See also, Honourariums and Discretionary Purchases.



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FUNDRAISING

If a team gets sponsorship money, the cheque must be made out to Victoria Soccer Club; the club will then issue the team a cheque for the funds and will provide a written thank you to the sponsor on their behalf.

SECURITY CLEARANCES

The Club provides a letter and pays the reduced rate for security clearances for those parents who need them or need updates for bench clearance as required by EIYSA to a maximum of three (3) per team.

COACH EDUCATION

The Club pays for coaches' training for the U8-U12 coaches (i.e. "Learn to Train" and "Train to Train") at a cost of \$150 each. Coaches who get these courses paid for must sign a one-year contract with the Club. Furthermore, if a coach wishes to pursue higher training (Provincial or National certifications), he/she will get 50% reimbursed if he/she agrees to stay with the club for one (1) year after completing a course. This will amount to a three (3) year commitment (i.e. one (1) year prior to taking the course, the year of the course and the year after completing the course).

HONOURARIUMS AND DISCRETIONARY PURCHASES

U13 and up

Each coach for U13 and up will be given an honourarium and discretionary purchase allocation of \$2000 annually (\$1000 for the indoor season and \$1000 for the outdoor season) for discretionary purchases (i.e. honourariums for the coach(es), track suits for coach(es), and tournaments, etc.). It is not intended for purchasing game equipment, (i.e. jerseys, shorts, socks, balls, etc.) for the players. All invoices approved by the coaches are to be paid through our administration office.



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U12 and under

Each coach for U7 to U12 will be given an honourarium and discretionary purchase allocation of \$1500 annually (\$750 for the indoor season and \$750 for the outdoor season) for discretionary purchases (i.e. honourariums for the coach(es), track suits for coach(es), and tournaments, etc.). It is not intended for purchasing game equipment, (i.e. jerseys, shorts, socks, balls, etc.) for the players. All invoices approved by the coaches are to be paid through our administration office.

PLAYERS

Releasing Players

The Head Coach is the only one who can release individual youth players. If the youth has played for one of our EDSA/AMSL teams, then the head coach of the applicable program should give consent for the release.

If someone signs up and cannot play for the entire season, prior to the season starting; they would be refunded either immediately, in which case they would get the total paid less an administration fee of \$150, or they could choose to apply the entire amount to the next season's registration.

Releasing Entire Teams

Only the board has the authority to authorize the release of an entire team. This must be requested in writing by the coach wishing the release of his team and approved by the Head Coach.

PAYMENT OF ASSISTANT REFEREES

Payment of Assistant Referees (AR's) will be done monthly, upon receipt of the approved AR Verification Sheet (Form VSC 17/19).



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TOURNAMENTS/FRIENDLY GAMES

If a team wishes to book a “friendly” game, the guest team pays ½ the cost of the field rental for our fields; bookings are on an “as available” basis and must be booked through the Club administration office.

Family Day Tournament

Priority will be given to out-of-town teams and then to EIYSA teams. Only gold and silver medals will be given out.

INCIDENT REPORTS

Incident Reports (Form VSC 01/18) must be completed for any incidents on the indoor or outdoor fields. If the team manager does not have one (1) available, it can be obtained by calling the Victoria Club Maintenance Line at 780-371-1563.

CODE OF CONDUCT FOR COACHES, PLAYERS, AND PARENTS

All codes of conduct will be subject to the appropriate rules as issued by EIYSA, ASA, CSA and FIFA.